



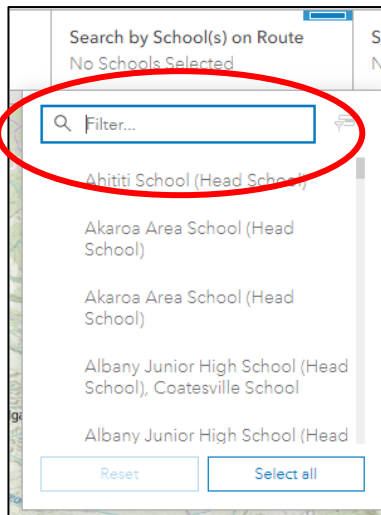
How to access your daily school bus route map

Step 1: Select at least one of the first three search options at the top of your screen:

1. Schools on Route
2. Service Provider
3. Route Group

Please note: the fourth search option (Route Number) is a compulsory selection in Step 3.

Step 2: In the 'Filter' box start typing the name of the school, provider or group and make your selection.



Step 3: Click on a Route Number to view the route on the map (top right of your screen).



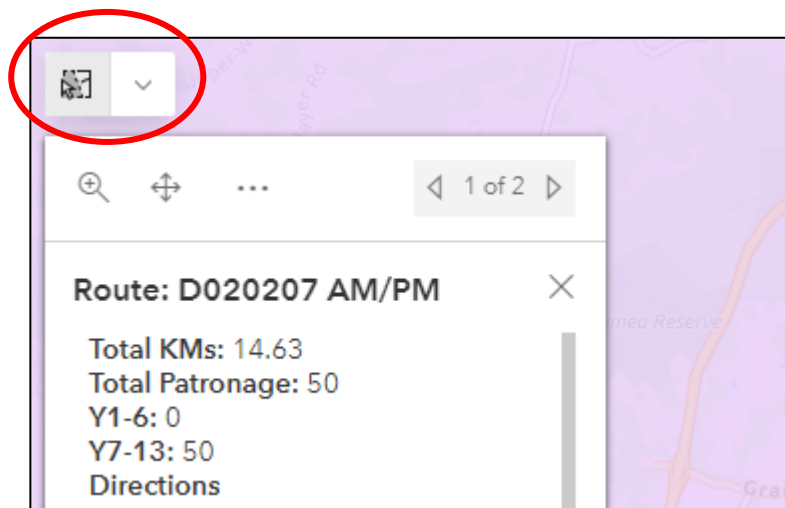
Step 4: Once the route on the map is visible, click on the route (the brown line).

A pop-up box will appear with the distance, patronage and driving instructions for the route:

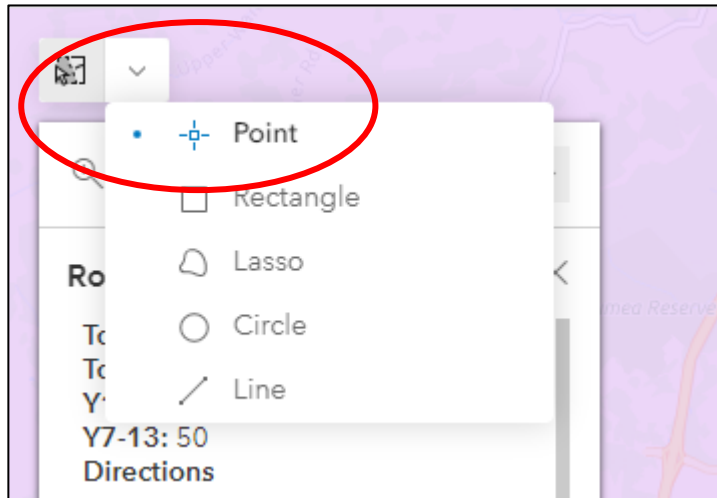


Please note: the blue dots in the driving instructions indicate way points. They are not bus stops. Bus stop information is available from your school.

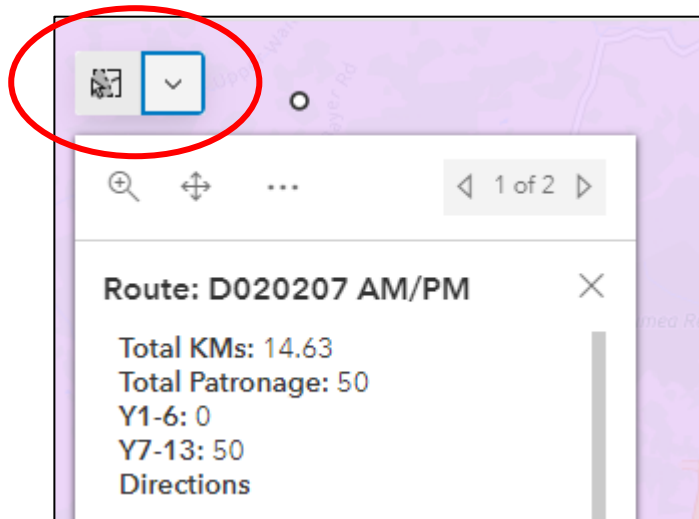
Step 5: To view the start/finish points for the route, click on the down arrow (top left corner of the map):



Then select 'Point'.



The outline around the down arrow box will change to **blue**.



Your mouse cursor will change from an arrow to a plus symbol ('+').

With the select tool active, click on the route on the map:

- The Start/Finish points of the route will then be displayed
 - The green square marks the start of the route
 - The red square marks the end of the route

Route: D020207 AM/PM
Total KMs: 14.63
Total Patronage: 50
Y1-6: 0
Y7-13: 50
Directions

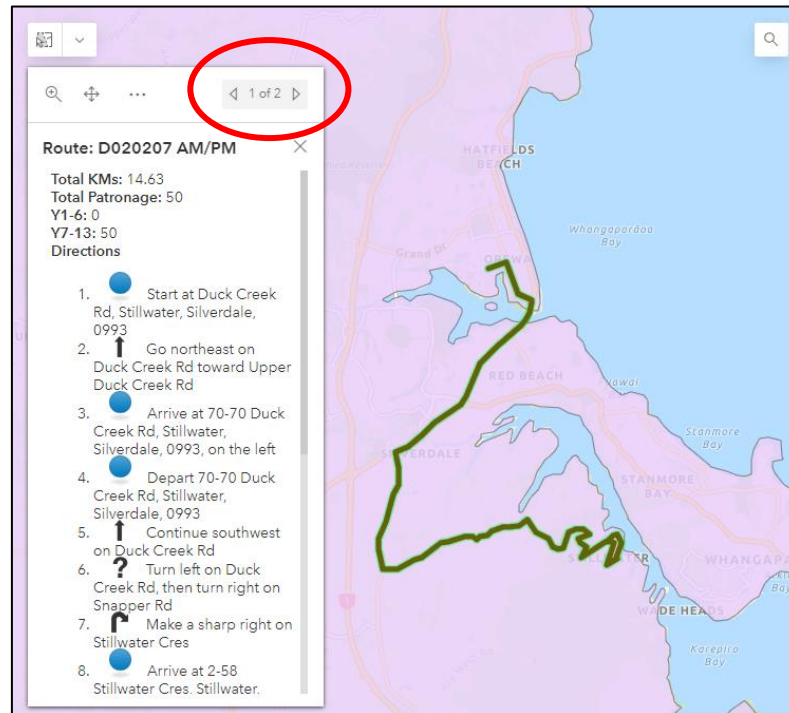
1. Start at Duck Creek Rd, Stillwater, Silverdale, 0993
2. Go northeast on Duck Creek Rd toward Upper Duck Creek Rd
3. Arrive at 70-70 Duck Creek Rd, Stillwater, Silverdale, 0993, on the left
4. Depart 70-70 Duck Creek Rd, Stillwater, Silverdale, 0993
5. Continue southwest on Duck Creek Rd
6. Turn left on Duck Creek Rd, then turn right on Snapper Rd
7. Make a sharp right on Stillwater Cres
8. Arrive at 2-58 Stillwater Cres, Stillwater, Silverdale, 0993, on the right
9. Depart 2-58 Stillwater Cres, Stillwater, Silverdale, 0993
10. Continue north on Stillwater Cres
11. Continue forward on Duck Creek Rd
12. Bear left on Spur Rd
13. At the stop sign, turn right on East Coast Rd
14. Turn right on Hibiscus Coast Hwy (31) toward Orewa / Whangarei
15. Turn left on Centreway Rd
16. At the roundabout, take the first exit onto Riverside Rd
17. Finish at Orewa College, Riverside Rd, Orewa, 0931, NZL, on the left

- To clear a selection, use the 'X' beside the select tool.

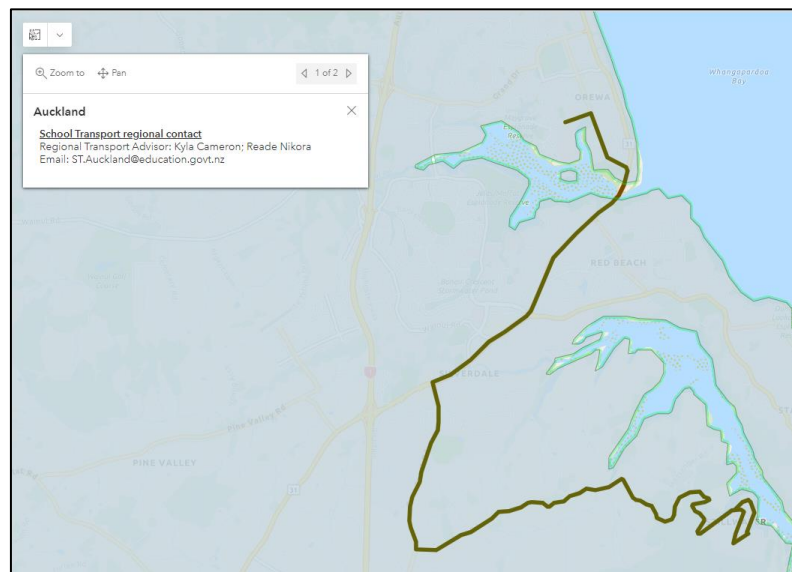
Route: D020207 AM/PM X

Total KMs: 14.63
Total Patronage: 50
Y1-6: 0
Y7-13: 50
Directions

Step 6: To find the contact details for the Regional Transport Advisor for this school bus route, click on the right arrow at the top of the pop-up box.



The example below shows the contact information for this school's Regional Transport Advisor



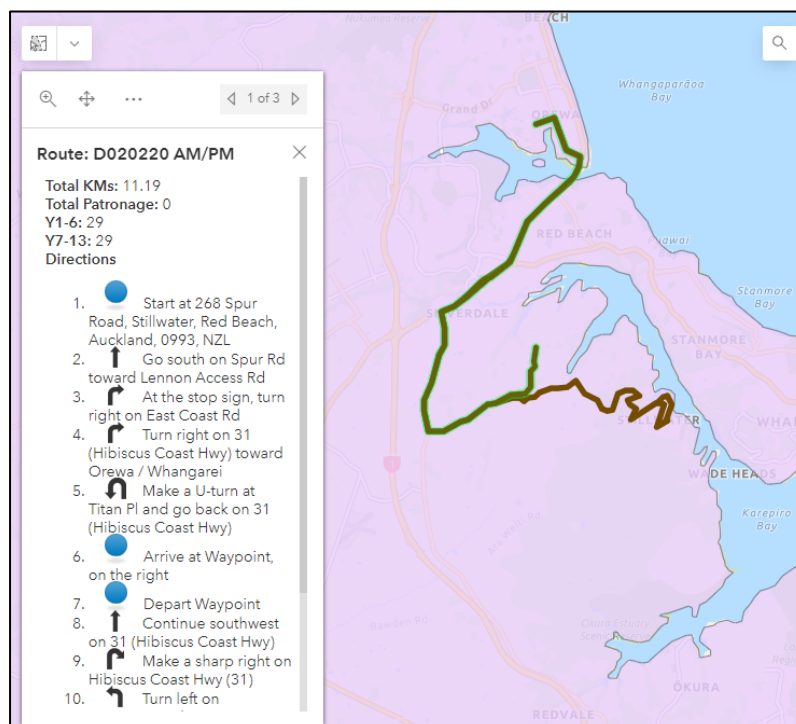
Step 7: Click on the 'Reset' button in the search fields at the top of your screen to clear your selection.

Viewing multiple routes at a time (not recommended)

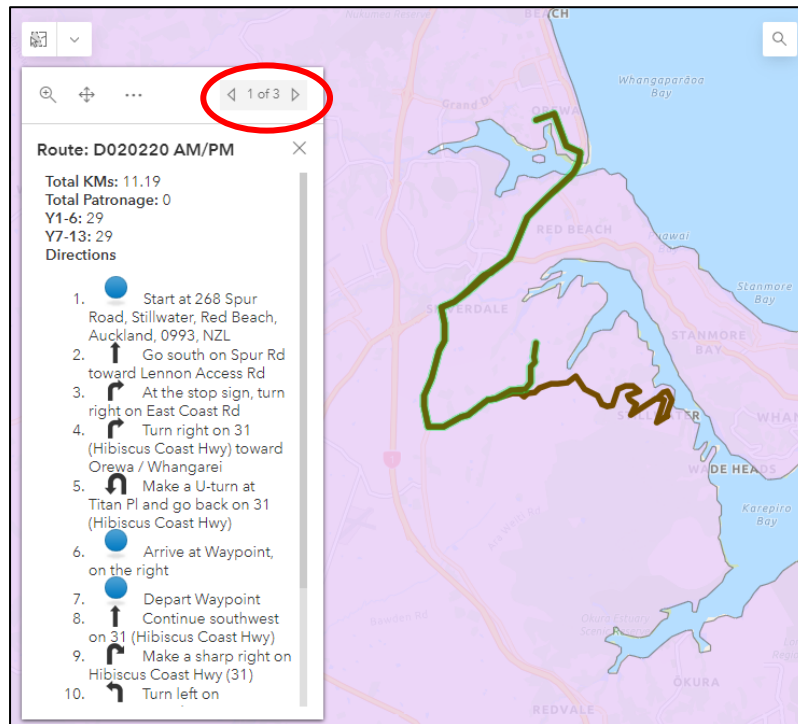
Step 1: Select the desired route numbers in the dropdown (as per selecting a single route). Once routes are selected, they will all be displayed on the map on top of each other



Step 2: Click on the brown line. A pop-up box will appear with the distance, patronage and driving instructions for the route selected, and the route you've clicked on will be highlighted in green on the map:



If a section of road is selected that has multiple routes running on it, all routes on the road will be selected at once. The directions for all routes on that road will be available in the directions panel and can be scrolled through.



Note: Scrolling through the directions will not change the selection so the user may be looking at directions that do not reflect what is selected on the map. **To avoid this, it is recommended to only view one route at a time.**